

Arcadia Unified School District

**MEASURE A
CITIZENS' OVERSIGHT COMMITTEE MEETING
MINUTES**

**September 30, 2013
Administration Center, Board Room
234 Campus Drive
Arcadia, CA 91007**

I. OPENING BUSINESS

A. Call to Order

The meeting of the Citizens' Measure A Oversight Committee was called to order by Chairperson Vicky Stiles at 6:06 p.m. on Monday, September 30, 2013, in the Board Room of the Administration Center.

B. Roll Call

Committee Members present: Leigh Chavez (present beginning Item No. II.A.), Vicky Stiles, Albert Sylvia, Jennifer Tom, Lynne Whitaker, Gary Yamada

Committee Members absent: Matt McSweeney

Staff present: Christina Aragon, Assistant Superintendent, Business Services; Connie Chu, Senior Administrative Assistant

Consultants: 0

Visitors: 0

C. Approval of Agenda

Motion: A motion was made to approve the agenda as presented.

Moved by: Lynne Whitaker

Seconded by: Albert Sylvia

Approved: 5-0

D. Approval of Minutes: May 29, 2013

Motion: A motion was made to approve the minutes.

Moved by: Gary Yamada

Seconded by: Jennifer Tom
Approved: 5-0

II. PARCEL TAX UPDATE

A. Report on Parcel Tax Collections/Exemptions

Ms. Aragon reviewed the expected parcel tax collections and exemptions for 2012-2013 and 2013-2014. The balance still expected for 2012-2013 is \$51,272.91 due to delinquencies and late payments. While payments are due in two equal installments, they are often paid all upfront, as reflected in the December 2013 collection.

There are due dates for exemption forms; if they are submitted after the due date, the exemption (if approved) would be applied to the next fiscal year. Individuals need to file for an exemption only once for the term of this parcel tax.

B. Report on Expenditures

Ms. Aragon reviewed the Expenditure Reports for 2012-2013 and 2013-2014. In addition to teachers and counselors' salaries and benefits (Medicare, Unemployment, Workers' Compensation, Health/Welfare, etc.) from each level, LA County charged a parcel tax collection fee.

Ms. Aragon reminded the Committee that there is no correlation between the individual teachers charged to parcel tax revenues and if teacher reductions were required in the future.

The State is funding the District more than in the previous year, but Arcadia USD is still below the 2007-2008 funding level.

III. ADMINISTRATION

A. Draft Review of 2012-2013 Annual Report to Governing Board

Ms. Aragon shared a draft of the 2012-2013 Annual Report. Key components were selected based on research of what other districts had done. Mr. Yamada suggested including percentages. Ms. Stiles suggested changing "salary" to "salaries." Ms. Chu will send another draft next week and in November, if needed. The Annual Report will be presented to the Board in February.

B. Questions & Answers

Ms. Aragon asked and the Committee confirmed that they would be interested in hearing about the new funding model, Local Control Funding Formula (LCFF), at the next meeting.

IV. COMMENTS

A. Audience

None.

B. Committee

None.

C. Staff

None.

V. ADJOURNMENT

Motion: A motion was made to adjourn the Citizens' Measure A Oversight Committee meeting at 6:35 p.m.

Moved by: Leigh Chavez

Seconded by: Albert Sylvia

Approved: 6-0

NEXT CITIZENS' MEASURE A OVERSIGHT COMMITTEE MEETING

Monday, January 27, 2014

6:00 p.m.